REQUEST FOR LEAVE OF ABSENCE

Individual requesting this leave of absence should refer to the Medical Staff Bylaws, Section 2.12 for further information. This completed form should be returned by email to the Credentials and Qualifications Department at credentials@browardhealth.org, or alternatively, faxed to 954-473-7255. The request will be reviewed and acted upon, and you will receive notification in a timely manner.

Full Name:
Department:
Specialty:

I hereby request a voluntary leave of from Broward Health Hospitals as listed below. I understand that for this request to be approved, I am required to complete any incomplete medical records, return the hospital ID badge, keys, parking gate openers, and any other hospital property to the facility which issued them to me, and that I may not provide any patient care or otherwise exercise any clinical privileges while on a leave of absence.

Date of Request:	
1st or 2nd Year LOA:	☐ 1st Year Request ☐ 2nd Year Request (only if already on a leave of absence)
Reason for Request:	☐ Relocation ☐ Practice Change ☐ Contract Change ☐ Support Services ☐ Equipment Availability ☐ Dissatisfaction (explain) ☐ Other (explain) _____
Current Appointment Term:	Initial Privilege Date: _____ Privilege Expiration Date: _____ Privilege Status: _____ Staff Category: _____
Primary Facility:	
Other Affiliations:	☐ Broward Health Coral Springs ☐ Broward Health Imperial Point ☐ Broward Health Medical Center ☐ Broward Health North ☐ Community Health Services, Site(s): _____
AHP/Physician Sponsorships:	
Contact Information:	Notification of action will be provided to you at the contact information on record for you unless you wish to provide a different email, fax or address here:
Signature: Sign or Type Name Here	

Notes or Conditions from Facility:	
Approvals: *(documented in meeting minutes)*	☐ Credentials and Qualifications Committee Date: _____ ☐ Medical Council Date: _____ ☐ Board Date: _____

☐ MSO notified CQD of action
☐ MSO notified practitioner of action
☐ CQD updated action in database